

<b>Your Title</b> (Mrs Mrs etc) <b>First name &amp; Surname</b>	
Your e-mail address	
Name of employee Age of employee at start of employment Whole years only	
Will you pay your employee Monthly / Weekly Gross pay amount is before tax Net pay amount is after tax, the take home pay If you have agreed a weekly wage paying Monthly Circle M for frequency and enter weekly wage	M /W please circle as appropriate £ Monthly Gross _____ £ Monthly Net _____ £ Weekly Gross _____ £ Weekly Net _____
Tax code If not known we will use current tax year default code	
My employee will only be employed by me	Yes / No - please circle as appropriate
My employee has another job I will be the second employer Tax code Basic Rate	Yes / No - please circle as appropriate
My employee has another job We will split the tax code with another employer Tax code will be allocated on pro rata salary basis What is the tax code with other employer Employee will know these answers from their wageslip	Other employer salary amount Gross £ _____ or Net £ _____ Tax code
Do you qualify for Employer Allowance We attach Employer Allowance information sheet	YES / NO If yes which category A.B.C.D .E _____
Will you use HMRC tax free child care scheme to qualify for £2,000 per year per child We attach Tax free child care information sheet	If yes how many children will you claim for Total _____
Do you want the cost report to include your workplace pension cost as an employer	Yes / No – please circle as appropriate
E-mail to info@nannywage Ltd.co.uk	We will e-mail your cost report